



Sunday, February 4th 2024

Business Name: _____

Products/Services: _____

Only ONE vendor permitted per table unless otherwise approved by Expo Coordinator – NO Exceptions.

Contact Name: _____

Contact Phone: _____

E-mail Address: _____

Website URL: _____

Street Address: _____

City/State/ZIP: _____

Electricity Needed? **YES NO**

Linen Needed? **YES NO**

Door Prize Donated: _____ Approximate Value: \$ _____

☐

Show Sponsor - \$400
Exclusive Inclusion in Ads as
Event Sponsor
Includes Standard-sized table

☐

Gold Booth - \$250
8' Standard table
2 chairs
Inclusion in Ads

☐

Silver Booth - \$150
Round high-top table

Square footage of booth rental is
limited to the size of table provided. If
you require additional space, contact
Foothills for pricing.

Foothills Performing Arts Center / 2024 Wedding Expo / 2.4.2024 / 12 PM-3 PM

Amount Enclosed: \$ _____

Payment:

_____ Check Enclosed, made payable to:

Foothills Performing Arts & Civic Center

24 Market Street Oneonta, NY 13820

_____ Charge to my Visa, American Express or MasterCard (fill out info below)

Name on Card: _____

Card Number: _____

Expiration Date: ____/____/____

CCV (on back) _____

Billing ZIP code: _____

Cardholder Phone # _____

Signature: _____



Thank you for Participating in this season's Wedding Expo. Please review this helpful Information

Set-up-Time:

- Saturday, February 3rd - 2pm to 6pm or Sunday, Feb. 4th - 9am to 11:30 am
- Vendors must arrive and set up between the hours listed above

Doors Open At

- Foothills Performing Arts Center has advertised the doors opening at noon.
- If there is a line of guests, Foothills will open their doors at 11:45am
- Please be ready to accept guests by 11:30am

Electric

- For vendors who requested electric, remember to bring power strips and extension cords.

Signs/Literature

- No signs, banners, or any materials can be attached to any wall or part of the convention center
- Vendors are not allowed to use amplifying equipment.
- Please confine your activities to the contracted space provided.

Food samples

- Please inform us in advance if you will be distributing food.
- Vendor is required to provide a food license from the Otsego County Health Department.
- It is the responsibility of all food vendors have complied and obtained the required permits and insurance, and that copies of these items are provided to Foothills Performing Arts Center, and must accompany the application.

Foothills Performing Arts Center Wedding Expo

Payment

- ☐ I understand that there are NO CANCELLATIONS and NO REFUNDS.
- ☐ I understand that I will not receive my list of registered guests if payment has not been made in full.

Rules and Regulations

Vendor Agrees to:

Set up a Vendor space on Saturday, February 3rd between the hours of 2pm-6pm or Sunday, February 4th, between the hours of 9am and 11:30am and/or set up and exhibit space. Contracted space must be staffed from 11:30am to 3:00pm; space to be disassembled no earlier than 3:00pm

The mailing list of Wedding Expo guests who attend the event is for the exclusive use of the Vendors and/ or individual/Company in the form of a single copy, and solely for the promotion of its own products and services at the Wedding Expo as appropriate. Neither the mailing list nor any of its contents may be made available to or used by any other person or entity. The Vendor may not sell, give, rent, lease, lend, modify, display, share, or otherwise permit the mailing list or any of its contents to be made available to anyone outside the

Wedding Expo. THE MAILING LIST MAY NOT BE USED TO PROMOTE ANY WEDDING OR HONEYMOON SHOW, SEMINAR, WORKSHOP, OR ANY TYPE OF EVENT THAT PROMOTES THE GATHERING OF FUTURE WEDDING OR HONEYMOON PARTICIPANTS. The mailing list cannot be used to promote any contest/promotion/give-away that in conjunction with, and/or names any other entity or person other than the person or entity signing this contract. Unauthorized use of the mailing list or any of its contents is a direct violation of the Unfair and Deceptive Trade Practices Act. By using the mailing list or any of its contents, you hereby acknowledge the protected copyright and agree to the terms of use.

Vendor Further Agrees to The Following:

Vendors are not permitted to use amplifying equipment that we consider objectionable. No balloon popping or noises that we consider objectionable are permitted from our contracted space. Vendors will not be permitted to use strolling entertainment, and may only distribute samples, souvenirs, or literature from their own space. **This contract cannot be canceled and, once signed, Vendors/Companies and/or signee is fully responsible for all charges as outlined herein of the agreements whether Vendor uses that contracted space or not. All payments and fees are due at form submission.** Any material draped from Vendors must meet with local fire laws or they will be asked to be removed. There is no booth sharing. This contract is binding when signed and should be received by Foothills Performing Arts Center via fax transmission, Email, or postal mail. In the events of nonpayment, the person signing below agrees to Pay full rate of their contacted space, excluding any and all discounts plus all reasonable attorney fees in the event that collection is necessary.

The Vendor agrees that Foothills or its employees: (a) will not be responsible for any damages to or for the loss or destruction of the Vendor's property or injuries to the Vendor or their representatives. All claims for any such loss, damage, destruction, or injury will be expressly waived by the Vendor; (b) will be exempted from and defended and indemnified by the Vendor from and against any losses, damages and claims for death of or injury to the Vendor or any of their representatives, except that no such indemnification shall apply to any such death or injury to the extent resulting from the events beyond the control of Foothills Performing Arts Center. Vendors are responsible for any and all sales/use tax or other direct charges or fees levied, assessed or charged by the US Government, as well as any state, county, city, or other taxing entity. Vendors are responsible for paying all sales tax on items sold at Foothills Performing Arts Center Wedding Expo.

Foothills Performing Arts Center may, without liability, delay performance or cancel this contract on account of force majeure events or other circumstances beyond its control, including but not limited to, strikes, acts of God, terrorism, political unrest, embargo, failure of source supply, or casualty. If any of these events are cancelled for any reason beyond our control, no refunds will be given. This Contract contains the entire agreement, between the parties, pertaining to the subject matter Hereof. Non agreements, representations, or understandings, not specifically obtained herein, shall be binding upon any of the parties hereto unless reduced to writing and signed by the parties to be bound thereby. Vendor waives any and all expressed and/or implied warranties and guarantees.

I Agree to All of the Above Rules and Regulations:

Company: _____ Signature: _____

Date: _____ Title: _____ Print Name: _____